

Angel Network of Cooperstown

Board Meeting Minutes

October 3, 2022 at 5:00pm

In- person attendance: Alicia Chase, Jessica Baker, Erin Rawitch, Stephanie Oceguela

Joined Via Conference Call: Miriam Murray, Martha Clarvoe, Whitney Macdonald, Matt Monahan.

Absent: Tabetha Rathbone

- I. Call to Order - 5:07pm
- II. Approval of Minutes
 - a. September Minutes Approved.
- III. Finance Report
 - a. September was a quiet month. We received \$350 in donations. Paid \$100 in rent to MNC.
- IV. Committee Reports
 - a. My Neighbor's Closet
 - i. Just made the switch in the store from "Summer" merchandise to "Fall/Winter." Special thanks to Stephanie Nolan and her family who helped do a lot of pre-work for the merchandise changeover.
 - ii. Janice Golden (Martha's relative) gave MNC a \$150 donation. MNC plans to use it to buy underwear.
 - iii. Stephanie Nolan and Martha are planning a "Thank You" party for volunteers on October 22nd.
 - iv. MNC is trying to work on getting diapers regularly.
 - v. Martha is still working on statistics for people who shop at MNC.
- V. New Business
 - a. "Mix and Mingle" Fundraising Event
 - i. The event will be held November 1st at the Otesaga. Tabetha is running it like a champ with Melanie. The Railroad is providing appetizers and there will also be a cash bar. Some CCS students will provide live entertainment in the form of singing.
 - ii. Select volunteers will be recognized at the event for their service with AN projects and endeavors (Martha Clarvoe, Stephanie Nolan, Maryann Dietz, Jessica Baker, and anyone else???)
 - iii. The big places where Tabetha and her team will need help are with setup for the event and the silent auction. Whitney offered to help with soliciting for silent auction items. Miriam is going to do a zoom call with Whitney this week regarding silent auction items- let her know if anyone wants to join!
 - b. Intake Form Update

- i. Submitted our letter to Sarah Spross to be delivered to students, but haven't heard anything back. Can we go through guidance counselors or Stephanie Nelen to help get it approved and sent home with students (or mailed)? Alicia is going to contact Wendy Lansing.
 - c. Requests
 - i. Request for help with rent. AN previously helped this family with rent this past July. They currently owe \$800 in rent for September (was able to get some help from a family member for rent this month, but they still owe the \$800). Mom was out of work from June 20 – Sept 1. Is working now, but has other bills that are needing to be paid and has additional medical bills coming up. Mom is an RN at Bassett. AN previously gave \$600 in July to cover rent. This is a family who asked hasn't for help before this past summer. Board voted and approved the \$800 ask.
 - ii. Request received from a family looking for reading tutoring for their child, but AN needs more details. This request is on hold for now pending more information.
 - d. Holiday Gifts
 - i. At the end of the October, Maryann will solicit sponsors for families. Forms from families requesting assistance will likely be due back by the last Friday of October. This year, AN is going to try to do the forms online rather than on paper. The first or second week of December is tentatively slated for gift pickup at the church.
 - ii. Plan to mention this program at the Mix and Mingle to try to get families as sponsors.
 - iii. If we do the family assistance form online (instead of paper), it was suggested to avoid posting this form on social media so we don't get out of district families. Jessica plans to sent it individually to families to avoid having it posted.
 - iv. We plan to send an email to counselors at CCS for their help in getting the word out to families who may need assistance. This year, AN is going to be strict about the due date for forms. It gets harder to find sponsors for families with last minute requests. Last minute requests may not be honored this year.

VI. Next Board Meeting: November 7th at 5:00pm at My Neighbor's Closet.

VII. Meeting adjourned at 5:38pm