

Angel Network of Cooperstown

Board Meeting Minutes

September 12, 2022 at 5:00pm

Those in attendance: Dee Crowell, Shelby Macleish, Martha Clarvoe, Miriam Murray, Whitney Macdonald, Erin Rawitch, Alicia Chase, Stephanie Ocegueda. Jessica Baker and Matt Monahan joined via conference call. Absent: Tabettha Rathbone

- I. Call to Order - 5:05pm
- II. Approval of Minutes - June Minutes were approved at the end of the June meeting.
- III. Public Comments
 - a. Idea to do a school supply drive in early August to request school supplies from community members to distribute to students. Could be a great way to get staples such as pencils, pens, crayons, etc. Another idea was to hold this drive at the end of the school year to get gently used "leftovers" as kids are finishing the school year - especially scientific calculators! Suggestion to get the school supply list requests in sooner so we can buy more in bulk ahead of time. Other ideas included having a gently-used backpack drive? Great points and will revisit in the Spring as we plan for the 2023-2024 school year.
- IV. Committee Reports
 - a. My Neighbor's Closet – All is going well. They have had a few instances of people taking a lot of children's items in one age group. It's hard to tell if these items are actually needed by the family, or if they are being resold. To date, the thought has been not to stop anyone from taking a lot of any one item, as we assume that they really need it. However, Martha and her team are keeping an eye on it going forward. Martha also asked if we can include a flier/letter about My Neighbor's Closet with the intake form that goes out to all families in the District this Fall.
 - b. Fundraising – The fundraising committee is meeting this Friday, September 16th at 9am at the Railroad- all are invited to join! Tabettha is hoping to start a letter campaign this Fall to drum up donations. More info to come after this week's meeting.
 - c. Grants – We just finished using the last of the \$5K grant from the Otsego Community Foundation grant from last school year (2021-2022). Miriam needs to know how many students were served and the total amount of expenditures from this grant. Alicia is going to check with ResourceMe and Matt was going to check the financials on our end.

We also want to get some family testimonials about how our scholarships for ResourceMe programs helped their child (preferably how it helped **academically**, but would welcome any sort of testimonial). Angel Network plans to likely apply for this grant again in the future and we will continue to look for other grant opportunities.

We've been trying to sponsor enrichment opportunities mainly through grants. We also fundraise, but grant funding is also necessary to fund these opportunities.

Angel Network is looking for someone to research and write grants. There may be grants specifically for children in rural areas who are in need after school. Dollar General may have grant opportunities for literacy and summer programs.

- d. Holiday Gifts – The mass mailing for the Angel Network family letter and intake form are ready to go out to Angel Network families. It needs to be sent to the Superintendent for distribution. As soon as the website domain name switch is complete (hopefully in the next few days) then the letter can go out.

The intake form has a yes/no box for requesting help with Holiday gifts. Holiday gift letters will go out to families in October. Angel Network needs these letters back by October 30th. This year we plan to do digital forms. If people have issues filling out the form, Jessica will call them individually. Shelby Macleish would like to shadow to learn the Holiday Gift process for next year.

Why isn't the Sports Center offering homework help? Is it lack of staff? Dee offered to talk to the Sports Center- she may be able to volunteer to help.

- e. School Committee– No school reps at the meeting. Likely have updates at our October meeting once school has been in session for a few weeks.
- f. Web/Communications – Website domain name transition should be complete in the next week.

V. Treasurer's Report

- a. Account Balances
 - i. Account Balance January 1st - \$51,837.33
 - ii. Account Balance August 31st - \$30,950.31
- b. ResourceMe Expenditures
 - i. 2021 - 14,160.50
 - ii. 2022 YTD - \$13,675
 - iii. 2022 Projected Year End - \$17,000
- c. Notable Items
 - i. Deposits
 - 1. \$1,587 - Induction Parking
 - ii. Expenses
 - 1. \$1,346 - School Supplies, (+ Backpack Bill Outstanding)
 - 2. \$3,750 - Gas Cards

We haven't done a lot of fundraising yet in 2022. Most of what we have spent so far this year was to support scholarships for ResourceMe programs. Matt will look into what we've spent the last few years for ResourceMe- this could be our first fundraising goal. More kids have been using ResourceMe and the Summer Reading Program was expensive, which is why our total costs for ResourceMe have increased this year.

Perhaps Angel Network can look into a grant specifically to support reading help for any kid that needs it? Maybe a grant that would train people through The Reading League?

Our other big expense in 2022 has been heating for families. MNC still has about 10 gas cards left.

Matt is going to work on registering with Walmart and BJ's to get tax exempt status.

Community Bank gave us \$250 on "Good Neighbor Day." NYCON insurance paid.

VI. New Business

- a. Outreach: Intake Form and Letter – Miriam is getting this together.
- b. Enrichment – Do we still want to support enrichment activities this school year? How much have we spent on non-enrichment expenditures on average in past years (Matt is going to look into this) \$9,200 spent on summer enrichment so far in 2022. We decided to continue to cover enrichment during the 2022-2023 school year, but we'll have to see how much we raise this Fall/Winter to see if we can still support summer enrichment programs next summer.
- c. Director Updates – Jess and Miriam's term as Presidents will be over at the end of 2022. We're looking for a new President(s). Anyone? Anyone? 😊 No one else is up for term limits and other Board Members can remain where they are.
- d. CHUBB Insurance set to auto-renew for \$755 on 10/8/2022 – approved.
- e. Snacks and school supplies 2022 – Last year we approved money to supply snacks at school. We have snacks on auto-delivery at school once a month- Thanks, Matt!

VII. Next Board Meeting: October 3rd at 5:00pm at the Sports Center.

VIII. Meeting adjourned at 6:05pm